

RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

November 28, 2022

CALL THE MEETING TO ORDER:

Mayor Schweller called the Regular Meeting of the Bellbrook City Council to order at 7:00pm

PLEDGE OF ALLEGIANCE:

Mayor Schweller led the Council in the Pledge of Allegiance.

ROLL CALL:

PRESENT

Mrs. Katherine Cyphers

Mr. Forrest Greenwood

Mr. Brady Harding

Mr. Ernie Havens

Mr. T.J. Hoke

Mrs. Elaine Middlestetter

Mayor Mike Schweller

ABSENT:

None

ALSO PRESENT:

Rob Schommer, City Manager

APPROVAL OF MINUTES:

Mayor Schweller asked if anyone had comments or corrections to the minutes of the November 14, 2022, meeting. Hearing none, the minutes were declared to be approved.

MAYOR'S ANNOUNCEMENTS / SPECIAL PRESENTATIONS:

None

CITIZEN COMMENTS

Kelsey Hurlburt the Executive Director at the Bellbrook-Sugarcreek Community Support Center invited the City of Bellbrook staff and council to attend the Gala at the Sugar Valley Golf Club on January 28, 2023, at 6:00pm.

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PUBLIC HEARING OF PROPOSED ORDINANCES:

Resolution 2022-R-38: Adopting the City of Bellbrook five-year Capital Improvement Plan (CIP) for 2023-2027(Havens)

Mayor Schweller asked Mr. Schommer to speak on the high points and numbers from the budget

Mr. Schommer spoke on the Capital Improvement Plan (CIP) noting the charter requires a public hearing and formal adoption of the CIP. Noted some modifications, reductions and realignment of some expenses.

Mayor Schweller asked if there are any questions or discussion among council on Resolution 2022-R-38.

Mr. Havens asked about Ridgeway and the 200K gallon standpipe repainting. Is this a water tower and the whole tower. Mr. Schommer states yes, it is. It is an estimate.

Mr. Hoke asked about the Capital Expense of 1.3 million for a ladder engine. Are there grant opportunity for this. Mr. Schommer stated we are engaged with a specialist for fire apparatus's.

Mr. Harding asked does that consultant decide what options we need for the two medics and the ladder truck.

Mr. Schommer replied the medic is used more than the fire apparatus. We would assemble a committee within the fire department.

Mr. Harding asked if a cost can be determined from a 3rd party
Mr. Schommer replied yes.

Mrs. Cyphers asked about the police vehicles and command staff vehicles for the fire department seem to be every couple years. Is this based on years or milage.

Mr. Schommer replied to our police vehicles are on a 4-to-5-year rotation if needing replaced. Fire replacement is a little longer. About 10 years on the current trucks. It would be as needed.

Mayor Schweller asked if there are any questions or comments. Since this is a public hearing is there anyone in the audience who wants to speak in favor of or opposed to.

Mr. Hoke asked if there has been any discussion about the need or pending cost of an upgraded firehouse.

Mr. Schommer replied no not in the last 1 ½ years. When we speak on the budget, we will see this is not our highest in priorities.

Mayor Schweller asked if there are any other questions or comments. Since this is a public hearing is there anyone in the audience that cares to speak in favor of or opposed.

Mayor Schweller stated, seeing none I declare the public hearing closed

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Mayor Schweller asked for a Motion for Resolution 2022-R-38.

Motion made by Mr. Havens, Seconded by Mr. Hoke.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller

Motion Carries

Ordinance 2022-O-9: Repealing title six “other public services” of the Bellbrook municipal code and enacting a new title six “other public services” of the Bellbrook municipal code. (Hoke)

Changes to the Garbage/Rubbish collection and fees. Also, parks and the museum.

Mayor Schweller asked Mr. Schommer to go thru the high points of the new contract.

Mr. Schommer went thru the changes to the Ordinance for the trash collection, rate changes, housekeeping, parks, museum trust fund; removed as the fund is nonexistent.

Mayor Schweller asked if any member of council had any questions or comments on the new trash contract.

Mr. Hoke asked about the social media comments received on the Aggregation programs. Is there any other mean to get the word out.

Mr. Schommer replied only if we go door to door. Also, maybe a robot call.

Mrs. Middlestetter asked for a description on garbage verses rubbish.

Mr. Schommer replied with all the different types of trash/rubbish.

Mayor Schweller asked if there are any other questions or comments.

Mr. Greenwood stated he feels this is a good deal. Outstanding service provided the last few years.

Mayor Schweller asked if there are any other comments. Since this is a public hearing is there anyone in the audience that cares to speak in favor of or opposed.

Mayor Schweller stated, seeing no-one I declare the public hearing closed.

Mayor Schweller asked for a Motion regarding Ordinance 2022-O-9.

Motion made by Mr. Hoke, Seconded by Mr. Greenwood.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller

Motion Carries

Ordinance 2022-O-10: An Ordinance approving the appropriations for expenses of the City of Bellbrook for the period beginning January 1, 2023, and ending December 31, 2023(Cyphers)

Mayor Schweller introduces Mr. Schommer whom gave the presentation on the Budget Process. The budget summary was shown thru multiple slides. Each fund was introduced showing revenue.

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Mr. Hoke asked about the milage rate.

Mayor Schweller spoke on the funds and renewals.

Mayor Schweller asked if the 8.8 million is the highest budget ever for the city.

Mr. Schommer replied probably. It is within 100,000.00 of last year.

Mr. Havens spoke about the charts. Stated running a city is different than running a business. How do you feel about the reds crossing the greens this year and next year.

Mr. Schommer replied he feels we need engage with our residence the first of the year to get their sentiment on what level of services they expect to have in the City of Bellbrook after 2023.

Mayor Schweller thanked Mr. Schommer for the great presentation. Given this is the last of the three public hearing tonight, is there anyone in the audience that cares to speak in favor of or opposed to Ordinance 2022-O-10. Hearing none I declare the public hearing closed.

Mayor Schweller asked for a Motion regarding Ordinance 2022-O-10.

Motion made by Mrs. Cyphers, Seconded by Mr. Hoke.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter,
Mayor Schweller

Motion Carries

INTRODUCTION OF ORDINANCES:

None

RESOLUTIONS:

Resolution 2022-R-37: Authoring the city manager to enter into a contract for municipal bridge inspection services (Harding)

Mayor Schweller asked Mr. Schommer to introduce the Resolution.

Mr. Schommer spoke on Resolution and Section 5. Repassing this for Section 5 in the adopted Resolution.

Mayor Schweller asked if there are any questions or comments from council in regard to Resolution 2022-R-37.

Mayor Schweller asked for a Motion regarding Resolution 2022-R-37.

Motion made by Mr. Harding, Seconded by Mr. Havens.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter,
Mayor Schweller

Motion Carries

Resolution 2022-R-39: A Resolution accepting the amounts and rates as determined by the Budget

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Commission and authorizing the necessary tax levies and certifying them to the County Auditor (Middlestetter)

Mayor Schweller asked if this comes from the Greene County Auditor.

Mr. Schommer replied yes, that is correct. It is used to create our estimated revenue.

Mayor Schweller asked if there were any questions of council. None

Mayor Schweller asked for a Motion regarding Resolution 2022-R-39.

Motion made by Mrs. Middlestetter, Seconded by Mrs. Cyphers.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter,

Mayor Schweller

Motion Carries

Resolution 2022-R-40: Approving a memorandum of understanding with the Bellbrook-Sugarcreek schools district for providing a full-time resource officer (Greenwood)

Mr. Schommer explained the document has gone back and forth a couple of times, however, the school is comfortable with the language in the latest draft. We recommend an adoption of the Resolution.

Mr. Havens asked officers will be in uniform and crimes will be processed.

Mr. Schommer replied absolutely. The procedures and processes are still to be followed.

Mrs. Middlestetter asked if this will be a one officer (SRO)

Mr. Schommer it is a full-time officer (SRO)

Mr. Hoke asked after this what is the next step.

Mr. Schommer replied the next step is getting the schools approval on the other side of the agreement.

Then the hiring process will begin. A few officers within our office are interested. This would be in place by the next school year, if not sooner.

Mayor Schweller asked if there were any questions of council. None

Mayor Schweller asked for a Motion regarding Resolution 2022-R-40.

Motion made by Mr. Greenwood, Seconded by Mrs. Cyphers.

Motion to Adopt Resolution 2022-R-40

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter,

Mayor Schweller

Motion Carries

OLD BUSINESS:

None

NEW BUSINESS:

None

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CITY MANAGER REPORT:

Mr. Schommer introduced and went thru the 3rd quarter finance report thru September. Also spoke on the siren testing being held off another week. December Newsletter should hit the first week or so of December.

Mayor Schweller spoke on the schedule of future meetings. Cancel meetings of December 12th and probably the 26th. Please keep the 19th open if there is any legislation.

Mayor Schweller asked if this would be okay. The council agreed.

COMMITTEE REPORTS:

SAFETY:

Mr. Greenwood spoke about the accident that occurred on November 19, 2022, in Cleveland Ohio. Johnny Titrick a 27-year veteran of the Cleveland Fire Department was stuck by a fast-moving vehicle that killed him. Mr. Greenwood encourages us to be defensive drivers.

SERVICE:

Mr. Greenwood spoke about the new backhoe coming soon

FINANCE/GOVERNMENT AFFAIRS:

Mrs. Cyphers spoke on ARPA funds. Looking at the CIP. What type of application process for small businesses.

Mr. Schommer stated he did reach out to the county, and they can administer a program. There is a fee for this.

Mr. Havens asked if we could see the requirements for the finance committee meeting.

Mr. Schommer replied, yes.

COMMUNITY AFFAIRS:

Mrs. Middlestetter spoke on Christmas in the park put on by the Park District on December 10, 2022, from 5pm until 7pm. The Museum still under renovation and is opened by appointment only. No open Christmas event this year. She encourages our residence to check out the great programs provided by Winters Library.

Mayor Schweller asked for a Motion for the approve of the 2022 3rd quarter finance report.

Motion made by Mrs. Cyphers, Seconded by Mrs. Middlestetter.

Motion to Adopt Quarter 3 Finance Report

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter,

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Mayor Schweller
Motion Carries

CITY OFFICIAL COMMENTS:

Mrs. Cyphers- None

Mr. Harding- None

Mr. Havens- Spoke on the invitation dropped off by Kelsey, hopes we can come together to get a table at the Gala.

Saturday December 10, 2022, the Bellbrook Lyons Club will deliver the annual fruit baskets to our local widows and or widowers.

Mr. Hoke- None

Mrs. Middlestetter- None

Mr. Greenwood- Merry Christmas and Happy New Year

Mayor Schweller wished our citizens a Merry Christmas and a safe prosperous New Year.

EXECUTIVE SESSION:

Mayor Schweller asked for a motion for Executive Session to consider the sale of property, or the sale or other disposition of unneeded property.

Motion made by Mrs. Middlestetter, Seconded by Mr. Hoke.

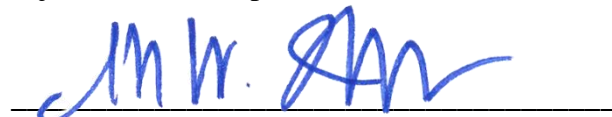
Motion to enter Executive Session

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller

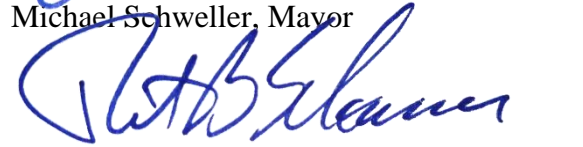
Motion Carries

ADJOURNMENT:

Hearing no further business coming before the Council, Mayor Schweller declared the meeting adjourned at 9:30_pm



Michael Schweller, Mayor



Robert Schommer, Clerk of Council