

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

March 13, 2023

## **CALL THE MEETING TO ORDER:**

Mayor Schweller called the Regular Meeting of the Bellbrook City Council to order at 7:00pm

## **PLEDGE OF ALLEGIANCE:**

Mayor Schweller led the Council in the Pledge of Allegiance.

## **ROLL CALL:**

### **PRESENT**

Mrs. Katherine Cyphers

Mr. Forrest Greenwood

Mr. Brady Harding

Mr. Ernie Havens

Mr. T.J. Hoke

Mrs. Elaine Middlestetter

Mayor Mike Schweller

### **ABSENT:**

## **ALSO PRESENT:**

Rob Schommer, City Manager

## **APPROVAL OF MINUTES:**

Mayor Schweller asked if anyone had comments or corrections to the minutes of the February 13, 2023, meeting. Hearing none, the minutes were declared to be approved.

## **MAYOR'S ANNOUNCEMENTS / SPECIAL PRESENTATIONS:**

Mayor Schweller announced guest, Mr. David Hayes, the Greene County Prosecutor.

Mr. David Hayes introduced himself to Council, thanked the Bellbrook PD, City, and explained how he works to serve the community and looks forward to working hand in hand with Bellbrook.

## **CITIZEN COMMENTS**

None

## **PUBLIC HEARING OF PROPOSED ORDINANCES:**

None

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

March 13, 2023

## INTRODUCTION OF ORDINANCES:

**Ordinance 2023-O-1:** Amending Ordinance 2022-O-10 by making supplemental appropriations for expenses of the City of Bellbrook for the period beginning January 1, 2023, and ending December 31, 2023, and declaring an emergency (Havens)

Mr. Havens read the Ordinance.

Mr. Schommer explained OneOhio Settlement Funds were received and a new fund will be created to account for the monies received. In addition there was an unanticipated repair to the fuel system, which the cost will be shared by the school district. He asked the Ordinance be approved at introduction.

Mayor Schweller asked if there were any questions or comments of council regarding Ordinance 2023-O-1.

Mr. Hoke asked if the Opioid funds are a one-time deal.

Mr. Schommer replied there is a possibility additional settlements will occur and the distribution rates would be applied..

Mr. Harding noted the columns in the exhibit did not add up. Mr. Schommer noted an extra number was added and it will be noted as a scrivener's error and corrected for the signed Ordinance..

Mayor Schweller asked for a Motion for the Adoption upon Introduction of Ordinance 2023-O-1.

Motion made by Mr. Havens, Seconded by Mr. Hoke

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs.

Middlestetter, Mayor Schweller

Motion Carries

## RESOLUTIONS:

**Resolution 2023-R-6:** Establishing a special revenue fund No. 202 titled "One Ohio Opioid Settlement" (Cyphers)

Mrs. Cyphers read the Resolution.

Mr. Schommer explained this Resolution creates the new Fund for placement of the OneOhio Opioid Settlement Funds. It is required by the Auditor that special use funds be accounted for separate from the General Fund.

Mayor Schweller asked if anyone had questions or discussion on Resolution 2023-R-6.

Seeing none can we have a Motion for the Adoption.

Motion made by Mrs. Cyphers, Seconded by Mr. Greenwood

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs.

Middlestetter, Mayor Schweller

Motion Carries

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

March 13, 2023

## **OLD BUSINESS:**

None

## **NEW BUSINESS:**

Mayor Schweller announced the next topic, the Annual Review of City Departments (activities and highlights).

Mr. Schommer spoke on the highlights for 2022 by department.

Chief Steve Carmen spoke on the changes at the Police Department Report for 2022.

- New Hires
- School Resource Officer
- RMS System
- Drug drop off box
- Upgraded body cameras

Mayor Schweller thanked Chief Carmen for the report.

Chief Anthony Bizzarro spoke on the Fire Department Report for 2022.

- Staffing
- Hiring
- Vehicles (medic and chassis)
- Fire Grant (FEMA)
- Giving back to the community
- Parts for medics

Mayor Schweller thanked Chief Bizzarro for the great report. Also, invited Mr. Ryan Pasley the service director.

Mr. Ryan Pasley spoke on the Service Department Report for 2022.

- Water Production
- Work Orders
- Water System Maintenance & Repairs
- Snow Removal
- Annual Paving Project
- Back-Hoe Replacement

Mayor Schweller thanked Mr. Ryan Pasley for the great report.

Mayor Schweller introduced Mr. Jason Foster

Mr. Jason Foster spoke on Community Development Report for 2022.

- Permits

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

March 13, 2023

- Violations
- Zoning/Code Enforcement
- Inspections
- IWORQ
- New Businesses
- Code Re-Writes

Mayor Schweller thanked Mr. Foster for the great report.

Mr. Schommer spoke on the Administrations Report for 2022.

- HR
- Health Care
- New Employees
- Personnel Expenses
- Operational Expenses (by fund)
- Overall Expenses vs. Revenue
- Legislative Activities
- Administrative Projects

Mayor Schweller thanked Mr. Schommer and staff for all the hard work done in 2022.

## **CITY MANAGER REPORT:**

Mr. Schommer gave updates on the request from council about looking into alternatives to building inspection and permitting. Also, provided infrastructure project updates.

Mr. Schommer discussed the crosswalk changes on the street scape project and noted the Franklin Street Bridge project will be out to bid March 30.

Mr. Schommer announced the City will need a 2023 Charter Review Commission appointed. The process includes allowing 30 days to receive letters of interest to appoint 15 members of the Commission. He encouraged Council to pass this along to anyone they would like to see appointed..

Mayor Schweller thanked Mr. Schommer for the report.

## **COMMITTEE REPORTS:**

### **SAFETY:**

Mr. Hoke mentioned the police department is participating in the school districts Active Shooter Response Team Implementation Committee.

He also noted the Ohio Attorney General's office will audit and inspect our compliance with OHLLEG operations.

Mr. Hoke also noted the Fire Department has formed Ladder Truck Committee in anticipation of

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

March 13, 2023

receiving grant funds to order a new ladder truck

## SERVICE:

Mr. Greenwood mentioned to register phone numbers with the City of Bellbrook to receive updates and important information sent such as boil advisories, closing, etc.

## FINANCE/GOVERNMENT AFFAIRS:

None

## COMMUNITY AFFAIRS:

None

## CITY OFFICIAL COMMENTS:

All council members thanked all city employees and residents in the audience for attending the meeting tonight.

Mayor Schweller asked if anyone in council has any business to bring before us this evening. None

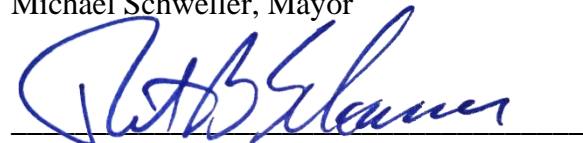
## EXECUTIVE SESSION:

## ADJOURNMENT:

Hearing no further business coming before the Council, Mayor Schweller declared the meeting adjourned at 9:17 pm



Michael Schweller, Mayor



Robert Schommer, Clerk of Council